

## **Addendum of Rules for Associate and Visiting Members**

- 1) A forwarding address must be clearly written down in order to assist the Finance & Enterprises Office to refund your deposit after you leave The University of Hong Kong. Any change of address must be notified to the Finance & Enterprises Office and the SCR Office immediately.
- 2) The deposit can only be used to cover part or all of your SCR charges for the last month of your association with the SCR.
- 3) The Finance & Enterprises Office cannot refund your deposit until at least one month after your Associate or Visiting membership has ceased.
- 4) The deposit can be refunded to you in another currency as per your forwarding address written on the application form. If you have a HK bank account, a direct transfer can be made to that account in HK\$. If you only have an overseas account in another currency, the Finance & Enterprises Office will send a bank draft in your preferred currency for the value of your deposit. They will not make electronic transfers.
- 5) The debit note should be cleared every month regardless of the amount.
- 6) If the debit note is not cleared and no response is received to Reminders A and B, a copy of Reminder C will be sent to your Proposer and Secunder.  
  
All Associate or Visiting members who run into debt and do not pay off these debts when requested to do so will have their membership terminated and will, thenceforth, be blacklisted. Proposers and Seconders of such members will be advised that they should reimburse the SCR for the debt owed (50% each) within two weeks of the request.
- 7) If you are leaving Hong Kong for more than one month on long leave, please inform the Finance & Enterprises Office and the SCR Office so that reminders will not be sent unnecessarily.
- 8) If your Terms of Service with the University change to ToS\_I please inform the SCR office immediately so that your membership can be changed to "Ordinary Member".
- 9) Please renew your membership one-month before the expiry date on your membership card, otherwise your membership will be cancelled automatically.